

Minutes of Community Pharmacy Kent Committee Meeting 12th September 2023

Present:

Officers

P	Mark Anyaegbuna (CEO)	CEO	Kent LPC
P	Amish Patel (Chair)	Chair	Independent
P	David Entwistle (DE)	Vice Chair	CCA
Members			
Aps	Sachin Mehta (SM)	Member	AIM
P	Sunil Chopra (SC)	Member	Independent
Pm	David Apata (DA)	Member	CCA
Aps	Samantha Grieve (SG)	Member	CCA
Aps	Shirley Walker (SW)	Member	CCA
P	Maureen Aruede (MA)	Member	Independent
Aps	Arun Jangra (AJ)	Member	Independent
LPC Staff			
Aps	Kayleigh Wright (KW)	LPC Office Administrator	
P	Adeyinka Jolaoso (AJ)	Service Development Manager	
P	Priya Mattu (PM)	GPCPCS/DMS Project Lead	
Guests			
P	Sukh Singh (SS)	Primary Care Director	
P	Helen Elmore (HE)	Change Grow Life (CGL)	
P	Joshua Elahi (JE)	Business Manager Women's Health & Allergy	
P	Bekithemba Mhlanga (BM)	NHS England	
P	James Wood (JW)	Community Pharmacy England	
P	Laura Bush (LB)	Senior Commissioner Public Health	
P	Emma Joy (EJ)	Commissioner Public Health	

p	Present	pm	part of the meeting only	Aps	apologies sent	Apns	apologies not sent
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Meeting commences at 09:40am

Welcome and Apologies for Absence:

Chair welcomed committee members.

SM, SG, SW, and AJ sent their apologies.

Minutes:

Minutes was signed off with no amendments.

All actions and next steps were completed and signed off.

1. CEO update



CEO%20update.pptx

CEO presentation slide is as attached.

Key highlights:

- CEO underscored the LPC vision and strategy. He also emphasised on the important of having a stable foundation enable us to deliver our five strategic pillars.
- He shared an update on LPC Business Continuity Plan has been implemented to support the office.
- He appreciates the effort of the finance team in ensuring the upgrade of our mail chimp account.
- CEO gave an update on the meeting venue as per the committee's request for a change. Unfortunately, we cannot cancel the meetings already booked unless we pay a huge cancelation charge so we will need to continue to use the venue for now. A formal email was sent to Mecure to improve on virtual meeting setup and lunch provided which they have acknowledged.
- SC raised a concern that from a governance stance it is not appropriate for KW to still be holding on LPC documents and equipment for over three months. He advised that steps should be taken to recover these items so she can focus on her recovery.
- CEO indicated that he is following Clyde&Co's advice on the matter. He will include SC point at the next meeting.
- MA shares what suppose to be done in the 3month and the 6months of any staff sickness.
- DE shares that if we had an office in place there is a chance that the issue with KW having to hold on the LPC documents be avoided.
- CEO raised that having an office is a very good idea, but we must ensure its fits for purpose and there will be cost implications.
- There was agreement in the room for the CEO to explore an LPC office.
- Chair requested that CEO check with other LPC and how many have an office.
- CEO shared how mail chimp has helped us to improve the quality of our newsletter with a significant increase in open rate from an average of 37% to 97%.
- He showed the committee the work done on our website. Content and branding is up to date. However, it still a working progress and we will continue to update the information on it regularly.
- MA commend the work of the office team in getting the website up to this stage and is excited about what the future holds.

- CEO asked the committee what they want from the office team with regards to Pharmacy Quality Scheme (PQS) support. At this stage the LPC office have focussed on information required to complete the Palliative Care section.
- MA want the office to remind contractors of the deadline for the claim point of the PQS.
- CEO shares an update on ongoing work with Kent Community Health Foundation Trust (KCHFT) and Kent County Council (KCC) on commissioned contracts.
- CEO shared an update on IP pathfinder. Details are on the presentation slides.
- The committee agreed that no further Expressions Of Interests (EOIs) is required for just one additional IP pathfinder site rather the previous completed EOIs should be used.
- CEO provided updated on the work done with PCN leads to drive more Blood Pressure (BP) checks referrals from GP practices into Community Pharmacies.
- The EOI for Covid 19 vaccination in Community Pharmacy across Kent and Medway is the highest compared to other ICB's. There will be lots of training session with to support with vaccine ordering, delivery and onboarding process.
- The CEO shared an update on Local Commissioned Services (LCS) harmonisation project. Our ICB commission services to General Practice using LCS.
- He also shared an update on workforce. There is now a requirement for pharmacy technicians to be involved in the delivery of more NHS services. The committee also review the ICB workforce technician questionnaire.
- The CEO gave an update on E-Nova group and shared the two branches located at Whitstable that are closed. He commended the pharmacies around the closed branch for the work they did in ensuring that patient is still getting their medication.

Action: CEO to discuss with Clyde and Co on the issue of KW and work get all documents and equipment back from her.

Action: CEO to check how many LPC's are still operating virtually and look at getting an LPC office.

Action: LPC office to remind contractors about PQS deadlines.

Action: CEO to send an updated term of reference for performance subcommittee to include new pharmacy applications.

Action: ICB to use the old EOI for the IP pathfinder.

Action: CEO to have conversation with AJ as he has missed three consecutive LPC meetings about continuation as LPC independent representative.

2. Service Development Update:



SDM%20Presentation
%20slides%2012.09.2'

AJ shares the presentation as attached.

Key Highlights

- AJ shares his first 100 days in the role and how he has progressed so far in the role.
- MA corrected that there is a need to remove the varenicline voucher scheme from the website as this is not done anymore.
- CEO is delight with the prospect of have a service specific newsletter.
- The Chair said that he wanted see innovation of new services for contactors to provide.



Finance

3. Finance Subcommittee Update sub-committee meetin

- CEO shares the updates as SG is absent.
- He shares the update that a full handover has been done and all information required to access the account has been given to SG.
- CEO shares the account and goes through the spend on each element and the reason for each any over or underspend.
- DE advises that current excess be utilised appropriate to improve the LPC being mindful of more than 70% increase in Community Pharmacy England (CPE) levy.



Minutes of CPK

4. Performance Subcommittee Update: Performance Subcom

- The Chair shares the performance subcommittee updates.
- He appreciates CEO for the great work he has done in getting the LPC office back on track. Micky will continue to provide admin support once a week whilst we support KW back to work.
- He emphasizes that there is a need for every member to attend meetings even though there is a chance of joining online, however this is for our invited guests that cannot make it down due to their geographical location.

5. Kent ICB Primary Care Update.



ICB%20presentation
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Sukh Singh presentation slide as attached.

Key Highlights

- NHSE South-east email address will change to the Frimley ICB which will be the official way of communicating with NHSE going forward.
- SS shares the response of the Pharmacy Professional Survey from the community pharmacy and touches on the point that there are only 11 responses.
- CEO shares that although there might be 11 responses but there is a chance that one response might have come from a representation of multiple pharmacies.
- DA shares that the questions are kind of link together.
- CEO asked whether there is a chance of getting a response from the LPC and SS responded that it will be helpful.
- DA emphasize that the response will be more accurate as the LPC are representation of contractors across Kent and Medway.
- MA suggested it will be of a great idea if community pharmacies are involved in practice meeting in surgeries.
- SS shares the contact of the team and their area of responsibilities. SS agreed for these contacts to be shared with contractors.
- CEO suggest that the addition of the will be quite useful as well.

Action: CEO to share the contact list with all the contractors and LPC website.

6. Viatris Update:

Key Highlights:

- JE shares the difference between Hiprex, and other antibiotics used in the treatment of UTI.
- MA said that there has been an increase in the uptake sale of Hiprex over the counter.
- JE share the duration of treatment it could take 6-8month for full eradication however this is based on pharmacist clinical judgement.

7. CGL Update:

- HE shares the work done in making the work of contractors easy such as only one entry per patient per month is required.
- There should quarterly review of the patient and contractors need to be reminded.
- She stated that most pharmacies have signed the SLA which started on 1st of April 2023. There are pharmacies that haven't signed up to the service but are providing the service. They will not be paid for the service unless they sign up.
- CGL covers DGS and West Kent only and Forward Trust covers Medway and Swales and the East Kent area.
- CEO advise that it would be better to check where the gaps are due to closure of lloyds and try to extend the provision of the service to other pharmacies.

- HE said that as she is going out to contractors to introduce the needle exchange and naloxone service to them.
- The Chair advises that it would be better if HE is sending out a reminder to contractors about the SLA.
- The Chair asked the difference between a late collection and missed collection on pharmoutcome.
- HE advised that she would feed this back to the pharmoutcomes so late collection can be removed as this is not required.
- DA asked whether there is a chance of Buvidal service provision in the future. HE explained that the service is live but there are only eleven patients sign up of which eight have completed the treatment course.

Action: AJ to work with HE to review where there are gaps across the county and promote the service delivery with existing providers.

Action: AJ to have a bimonthly meeting with HE.

8. NHS England Update



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on%20slides.pptx

BM shares the presentation as attached.

Key Highlights:

- BM shares that there are 33 pharmacies chosen in Kent and Medway to complete the full Community Pharmacy Assurance Framework (CPAF) questionnaire.
- Out of the 33 pharmacies, only 2 were selected for full visit and these 2 pharmacies have been visited with all their next steps actioned.
- For 23-24 CPAF questionnaire, Kent and Medway currently stands at 97% completion.
- BM also shares that from the total complaint sent to the NHS team, 13% of the total concern for the last quarter was related to CPCS and 1% is related to stock issues.
- The Dispensing List Validation Exercise happens annually but was delayed due COVID. This has now started with a target to finish by the end of March 2024.
- BM also shares that there has been a massive change in the total number of 100hour pharmacies, out of the total of thirty-one 100 hours pharmacies in Kent and Medway, twenty-four pharmacies have been approved to reduce their hours.
- There has been 40 new EOI for covid vaccination with 22 are existing sites including 35 providing sites making a total of 97 covid vaccination sites across Kent and Medway.

- Chair want BM to have a discussion with the team in the way communication is fed down to the contractors around where there are permanent closures just to allow preparation for other contractors in the area.

Action: CEO to send the list of the approved covid vaccination site once BM has sent it to him.

9. Kent County Council (KCC)



LPC.KCC%20presentation%20slides.pptx

EJ shares the Public Health Updates in the slide as attached.

Key Highlights

- EJ shares that their office is looking at the way services are commissioned to the Community Pharmacy.
- They are doing this by making sure that there is an alignment between them and the service that community pharmacy offers and ensure that there is value for money.
- LB enlightens that there is a need for sustainability across the service and when there is a gap in a service there is always going to be a need to cut money from other services to alleviate the gap in other services.
- MA raise the issue of how community pharmacists are underpaid for the work they do, and LB said that if the member of the committee can fill in the respective section of the SWOT analysis and emailed it back and this can then be reviewed in their office.

Action: CEO to review and complete SWOT analysis for the LPC

10. Community Pharmacy England Update

Key highlights

- Negotiation about the funding is getting to the critical point and this will involve how the money is distributed across the four-year plan.
- Chair raised the issue of the reps, that nothing has been forthcoming from them and that can this be investigated.

11. GPCPCS/DMS Updates:

Presentation slides as attached- See CEO presentation slides.

- CEO shares that PM has joined the team and the project lead and will be taking on the role.

- PM will be working across the acute trust to improve Discharge Medicine Service (DMS) referrals to pharmacy.
- CEO shares that the IT system for DMS will be ready at end of March 2024, which is far away, and something needed to be done now to support the service.
- CEO shares the GPCPCS performance for Kent and Medway with our area being top performance across the whole of South-East and saving the GP almost close to £100k on appoints.

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12. AOB:

MA raised that there is a concern about the KCHFT saying there are no more funding available for pharmacists to be able to provide services to patient and this will further reduce care available to patients.

CEO will continue to actively engage in negotiations.

Meeting finished at 16:33

Further details on information included in the Minutes are available from LPC Office. Please email office@kentlpc.org.uk