



Community Pharmacy Kent Deadline Tracker

December 2023

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Date Sensitive Tasks

The following tasks need to be completed on by the date specified below:

Subject	Requirement	Deadline	Action and links	Tick when completed
Community Pharmacy Workforce Survey	Contractual Requirement	Sunday 17 th December 2023	<p>Community Pharmacy Workforce Survey 2023 launched on 23 October and will close on Sunday 17 December 2023.</p> <p>The survey provides consistent, accurate data to support effective workforce planning. The survey is being conducted by North of England Commissioning Support Unit (NECS) on behalf of NHS England.</p> <p>Access the workforce survey</p> <p>Please see Community Pharmacy England's information and links to FAQs which may be helpful: Annual workforce survey – Community Pharmacy England (cpe.org.uk)</p>	
Contraception Service	Service Delivery	From 1st December 2023	<p>Read the updated service specification and updates from Community Pharmacy England (CPE). Pharmacy Contraception Service: Updated service spec and PGDs published – Community Pharmacy England (cpe.org.uk)</p> <p>Please contact us if you require and advice or support.</p>	
Hypertension Case Finding Service	Service Delivery	From 1 st December 2023	<p>Read the updated service specification and updates from CPE Hypertension Case-Finding Service: Updated service spec published – Community Pharmacy England (cpe.org.uk)</p> <p>Please contact us if you require and advice or support</p>	

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Pharmacy Profile Update	Contractual	31 ST December 21023	<p>Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager NHS Profile Manager once each quarter.</p> <p>The deadline for this quarter is 31st December 2023, however we recommend that the update is completed ahead of the Christmas break.</p>	
Pharmacy First Service	Service Delivery	Launches 31st January 2024	<p>The expected launch date of the new Pharmacy First Service is 31st January 2024 subject to the appropriate digital systems being in place.</p> <ul style="list-style-type: none"> ▪ Read the latest updates and briefings on the Community Pharmacy England Pharmacy First Here. ▪ Download the service specification and pathways Here. <p>Please contact us if you require any advice or support</p>	
Pharmacy Quality Scheme	Pharmacy income	NMS gateway deadline 31 st December 2023	<ul style="list-style-type: none"> • Access the VirtualOutcomes PQS briefing Here • Download a summary of important dates Here <p>Full PQS details are available on the NHSBSA website</p> <p>Gateway Criteria – Advanced Services – New Medicine Service (NMS) Contractors must have delivered a minimum of 15 NMS between 1 April 2023 and by the end of 31 December 2023.</p> <p>Further information for contractors who open or change ownership from 1st of June 2023 is detailed in the Drug Tariff.</p> <p>Contractors will not be required to make a declaration for this gateway criterion as this will be verified by a post payment review of the contractor’s NMS payment data between 1st of April 2023 and by the end of 31st of December 2023 held by the NHS Business Services Authority – contractors must ensure all NMS are</p>	

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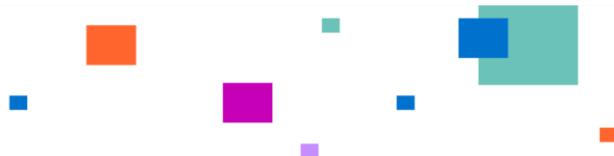
			<p>claimed by the end of 5th of January 2024.</p> <p>Contractors should note that they will not be able to claim payment for the quality criteria during the declaration period if the gateway criterion has not been met.</p> <p><i>PQS Resources:</i></p> <ul style="list-style-type: none"> • Access the VirtualOutcomes PQS training Here • Download a summary of important PQS dates Here <ul style="list-style-type: none"> • Full PQS details are available on the NHSBSA website 	
Hypertension Case-Finding Service	Pharmacy Income	Complete by 31st March 2024	Contractors can start working towards achieving their incentive fee for 2023/24 (need to provide 20 ABPMs between 1st April 2023 and 31st March 2024 to achieve the incentive fee).	
Summary of payments including claiming deadlines	Pharmacy Income	At different dates please follow the summary to make claims	A summary of payment claiming deadlines can be found here .	
Serious Shortage Protocols (SSPs)	Dispensing		Active SSPs Can be found here .	

Regular Tasks

The following task need to be completed on a daily/monthly basis:

Item	Requirement	Deadline	Action	Completed
PharmOutcomes	Act now	Ongoing	<p>Check Pharm Outcomes a minimum of twice a day for referrals for the following services:</p> <ul style="list-style-type: none"> • The Community Pharmacy Consultation Service (GP and 111 pathways) • The Discharge Medicines Service • The Hypertension Case Finding • The Smoking Cessation Service 	
Summary of payments including claiming deadlines	Pharmacy income	See dates on attached link	<p>follow the link below for claiming deadline of nationally commissioned services.</p> <p>here</p>	

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Virtual Outcomes	Workforce Training	Ongoing	To access training click the link Pharmacy Training - Virtual Outcomes This training platform is free to all Community Pharmacy Contractors across Kent and Medway
Serious Shortage Protocols (SSPs)	Dispensing		Click here for active SSPs. here
Community Pharmacy Kent (CPK) newsletter	Communications	Ongoing	Encourage your locums and the rest of your pharmacy team to join the Newsletter Mailing list here to ensure they are up to date with new guidance and updates in the rapidly changing pharmacy environment.
NHS Mail	Pharmacy IT	Access regularly (at least once a month)	From 1st December 2022, personal NHSmail accounts which are not used for 30 days will be marked inactive and inactive accounts which are not activated within the following 30 days will be deleted. Ensure you access your personal NHS.net email regularly to avoid your account being deleted. Further information is available NHSmail changes: keeping your account active - Community Pharmacy England (cpe.org.uk)

If you require additional support from Community Pharmacy Kent (Kent LPC) please contact the office team:

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