

Community Pharmacy Kent Deadline Tracker September 2026

Please liaise with your company's head office if you are part of a pharmacy group or multiple pharmacies.

Date Sensitive Tasks

The following tasks need to be completed by the date specified below:

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy First	Pharmacy Income	September 2026	Updated Pharmacy First caps come into force for September 2026. If not already done so, please click on this link to see what your pharmacy's first cap is for this month.	
Flu Vaccination Service	Pharmacy Income	1 st September 2026	Pregnant women only, can start to be vaccinated under the 26/27 Service (other eligible patients can't be vaccinated until 1st October 2026).	
Pharmacy Quality Scheme (PQS)	Pharmacy Income	Ongoing	Pharmacy owners are now able to complete the Palliative and End of Life Care (PEoLC) questionnaire, which is a gateway requirement for the 2026/27 Pharmacy Quality Scheme (PQS). The questionnaire can be accessed via the MYS – Pharmacy NHSBSA portal and must be submitted by 11.59pm on 31st December 2026.	
Pharmacy Quality Scheme (PQS)	Pharmacy Income	Ongoing	NHS England has published the clinical audit, developed with Community Pharmacy England, that must be undertaken by pharmacies wanting to complete Domain 2 (Professional practice) of the Pharmacy Quality Scheme (PQS). The audit focuses on the quality of Pharmacy First clinical pathway consultations and record-keeping for those consultations. Some of the collated data must be submitted to NHS England through a data collection tool on the NHSBSA's MYS portal. Download the PQS 2026/27 clinical services audit – Pharmacy First clinical pathways consultations	
Temporary Closures	Contractual Requirement	Ongoing	NHS England indicated that, currently, pharmacy owners can report via the Manage Your Service (MYS) platform or send an email notification to their ICB.	

			However, from 1 June, MYS will be the only submission method, and pharmacy owners must use it from that date. Once reported via MYS, pharmacy owners do not need to follow up with an email or further notification to their ICB. Please click on this link to read more	
Directory of Services (DoS)	Contractual Requirement	30 th September 2026	Update and verify your pharmacy's NHS website profile and DoS by 30 th September 2026 for this quarter if you haven't done so already ▪ Find out more about DoS here	
Regulatory Changes	Contractual Requirement	1 st October 2025	Several regulatory changes are due to come into effect on the 1st October 2025. Click here to read more	
Lateral Flow Device Myth-Busting Series	Pharmacy Income	Ongoing	There is some information to address the misconception about the Lateral Flow Device supply in community pharmacies. Please click on this link to read more	
DMS – Shortened Claim Journey on MYS	Service Income	From 6 th July 2025	NHS England and NHSBSA have agreed to introduce a shortened process for making claims for DMS that will allow pharmacy owners to make and submit claims for the three stages of DMS. To find out more, click here	
NMS – changes to Claiming	Service Income	Ongoing	A new claiming process has been implemented. Please get yourself familiar with the new process and the latest update. Click here for more.	
Post Payment Verification	Contractual	Ongoing	With PPV activity increasing, pharmacy teams need to familiarise themselves with the process and have the necessary records in place. Please click here to read the full guidance.	
Pharmacy Profile Update	Contractual	1 st July – 30 th September 2025	Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager	
MYS – Unplanned Closures	Contractual	Ongoing	The Terms of Service require NHS community pharmacy owners to have a business continuity plan for temporary suspensions due to illness or other reasons beyond their control and to action the plan when necessary. Notifications of unplanned temporary suspensions of services (closures) can now be made via the MYS Portal . Find out more here .	
Summary of payments, including	Pharmacy income	See dates on the attached link	Follow the link below for the claiming deadline of nationally commissioned services. here	

claiming deadlines				
Serious Shortage Protocols (SSPs)	Dispensing		Active SSPs can be found here	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Item	Requirement	Deadline	Action	Completed
PharmOutcomes	Act now	Ongoing	Check Pharm Outcomes a minimum of twice a day for referrals.	
Community Pharmacy Kent (CPK) newsletter	Communications	Ongoing	Encourage your locums and the rest of your pharmacy team to join the Newsletter Mailing list here to ensure they are up to date with new guidance and updates in the rapidly changing pharmacy environment.	
NHS Mail	Pharmacy IT	Access regularly (at least once a month)	From 1st December 2022, personal NHS mail accounts that are not used for 30 days will be marked inactive, and inactive accounts that are not activated within the following 30 days will be deleted. Ensure you access your personal NHS.net email regularly to avoid your account being deleted. Further information is available here	

If you need further support from Community Pharmacy Kent (Kent LPC), please contact the office team.

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